

**C-K LAW GROUP
CHICAGO-KENT COLLEGE OF LAW
FALL 2019 APPLICATION
DUE DATE: TBA
Return applications to Suite 600**

Name _____ E-Mail _____

Student I.D. No. _____ Phone(s) _____

TOTAL LAW SCHOOL HOURS you will have earned by the end of the Summer 2019 semester _____.

CHECK THE CATEGORY which applies to you for the Fall 2019 semester.

____ New C-K Law Group student (have never taken C-K Law Group before) (1L rotation students are considered new).

____ Continuing C-K Law Group student (have previously taken C-K Law Group or are currently taking C-K Law Group).
How many semesters? _____ Name(s) of supervising attorney(s) _____ / _____

If you are a candidate for the LADR, Criminal Litigation, Business Certificate Program, PRAXIS, Workplace LADR Program or Labor & Employment Law Certificate Program, please specify the Program _____

CHECK YOUR LAW SCHOOL DIVISION _____ JD Day Student JD _____ Night Student _____ LLM Student

Note: All 3 or 4 credit practice groups require an average of 12 or 16 hours per week respectively. This total includes time spent at the weekly Monday 4:00 p.m. clinic class, with your clinical professor and working remotely on clinic cases. **The Entrepreneurial Law Clinic requires that students put in all of their time within normal business hours of 8:30 – 5:00 Monday through Friday.** If you are an evening student or if your available Monday through Friday daytime hours are limited, please email Tracy Kish (tkish@kentlaw.iit.edu) for more information before you apply. *Please note that you cannot take an in-house clinic and an externship in the same semester unless you have permission from Professor Richard Gonzalez to do so.*

CHECK YOUR PREFERENCE FOR PRACTICE GROUP

Mark your first and second choice. **Continuing students:** Priority will be given to continuing C-K Law Group' students only if they wish to continue with the same clinical professor/practice group and if they mark that practice group as their first choice. See the C-K Law Group student handbook Section XIV for further details. **New students:** If you are in one of the above certificate programs, you may receive a preference for a spot in your first choice clinic. All other new students will be placed in the lottery for the practice group you mark as your first choice. If you are not given a place in the practice group of your first choice, your name will be placed on the waiting list in lottery order for your first choice. Your name will also be included in a lottery and on a waiting list for your second choice.

____ **Civil Litigation Clinic**

____ **Plaintiffs Employment Law Clinic**

____ **Tax Clinic**

____ **Vaccine Injury Litigation Clinic**

____ **Mediation/ADR Clinic**

(Please see below and reverse side for application requirements)

____ **Criminal Defense Clinic***

____ **Entrepreneurial Law Clinic**

____ **Family Law Clinic**

____ **Center for Open Government**

____ **IP Clinic**

(Please see reverse side for application requirements)

This application must be completed and returned to the receptionist in Room 600. All students, new, continuing (including those in a certificate program), must complete and hand in this application. The list of students given a place for the Fall semester and the waiting list will be emailed to all applicants and posted outside of Room 600.

See the Website for a description of clinical programs: www.kentlaw.iit.edu/academics/jd-program/practical-skills-training/legal-clinics

Note for Mediation/ADR Clinic: Students must attend four days of mediation training between the hours of 8:30 a.m. to approx. 5:30 p.m. **The four days of training are Saturday September 7, Sunday September 8, Saturday, September 14 and Sunday September 15, 2019.** These dates are subject to modification and all enrolled students will be informed immediately if there is any change in the schedule. **There is an extra fee for this training** - see the back of this sheet for details.

*To get the optimal experience from the Criminal Clinic, it would be best to be available at least two mornings each week to go to court with your supervising attorney. In addition, if you have in the past worked or expect to concurrently work in the criminal defense or prosecution area, there may be a conflict and this experience should be divulged to Tracy Kish before the applications are due.

IP LAW CLINIC APPLICATION

Please note that once you accept a spot in the IP Clinic you have made a professional commitment to K & L Gates, the law firm that operates this clinic; thus, subsequently dropping this clinical course after registering for it is highly discouraged and will be a violation of your professional responsibility to K & L Gates.

1. Personal Statement and Other Information. Please provide the following:
 2. A Personal Statement of no more than 500 words outlining how the study of IP and the IP clinic fit in with your overall career plans.
 3. A sample Legal Writing Memo you have written. (If you do not have a legal memo, some other legal writing will suffice.)
 4. Your Law School Transcript (unofficial)
 5. Resume
 6. Prior IP Course Work or Experience: Please list any and all prior (or current) IP related course work or experience that you have had.
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MEDIATION/ADR CLINIC INFORMATION SHEET

In the Mediation/ADR clinic section, you will gain practical experiences in mediation, arbitration and other ADR techniques. A major part of the work we do is mediating live cases at the Daley Center and other area courthouses. Typical cases include juvenile court cases, criminal misdemeanor cases, employment discrimination cases, landlord-tenant disputes, insurance disputes, personal injury matters, and small claims cases.

Important note regarding scheduling: You should schedule your classes so that you can be available to mediate at least two times each week (generally from 9:00 a.m. until noon) if you are taking the clinic for three credits. (Be available for at least three mornings each week if you are taking the clinic for four credits). Please note the days and locations listed below when you plan your schedule. If you are able to get to the Rolling Meadows, Markham or Bridgeview courthouse, you should consider leaving that morning open in your schedule. This will make it much easier for you to schedule mediations and meet your clinic fieldwork hour obligations. Here are the days/times/locations where mediations are most frequently available. ***Please note that locations/days/times are subject to change.***

| <i>Location</i> | <i>Day(s) of Week</i> | <i>Time</i> |
|--------------------------------|-----------------------|-------------------------|
| Daley Center (loop) | M -T - W - Th - F | 9:00 a.m. to noon |
| Bridgeview (southwest of loop) | Tuesday, Wednesday | 9:15 a.m. to noon |
| Rolling Meadows (NW of loop) | Friday | 8:45 a.m. to noon |
| Markham (south suburb) | Thursday | 9:00 a.m. to noon. |
| Markham (south suburb) | Tuesday | 10:00 a.m. to 1:00 p.m. |

To be certified as mediators, students must successfully complete mediation training through the Center for Conflict Resolution (“CCR”) (See Illinois Not-for-Profit Dispute Resolution Center Act 710 ILCS 20/1 et. seq.). **CCR charges a fee for their training and certification of mediators. This fee is \$800.00 per student for the four-day training session.** In order to be eligible to participate in the Mediation/ADR clinic, you **MUST** attend all four days of training (dates are listed on the clinic registration sheet). Please note that payment of the fee does not entitle you to certification. Certification is granted based on an evaluation of each individual trainee’s abilities.

Certification as a mediator is a valuable addition to your resume. If you wish, you may be able to keep your certification current and continue mediating after your semester in the clinic ends.

You will not be billed for the \$800.00 fee until you are accepted into the clinic and register for the class. Students who apply and are wait-listed will not be billed unless they join the class. **Refund Policy:** if you drop the class and give written notice to the supervising attorney (Pamela Kentra) and C-K Law Group Administrator Tracy Kish three business days prior to the first day of training, you will be eligible for a refund of your training fee. **Refunds cannot be given after that point.** If you have any questions, please see or e-mail Pam Kentra (pkentra@kentlaw.iit.edu).