

IIT Chicago-Kent  
College of Law



ILLINOIS INSTITUTE OF TECHNOLOGY

**SPRING 2015**  
**REGISTRATION BULLETIN**

**Schedule of Classes**  
**Registration Instructions**  
**Academic Regulations**

*Course descriptions and faculty biographies are available  
online through the Spring 2015 Term page at  
<http://www.kentlaw.iit.edu/current-students/spring-2015-quick-guide>*

*Information about intersession courses appears on page 13 of  
the Schedule of Classes attached to this Bulletin*

*Book ordering information will be available in the Bookstore on the Concourse level, or by  
going to <http://dtk.bncollege.com/webapp/wcs/stores/servlet/index.jsp>*

**November 20, 2014**

# SPRING 2015 REGISTRATION

## REGISTRATION INSTRUCTIONS

### 1. BEFORE YOU REGISTER

#### Immunization Hold

If you have an Immunization Hold, call the Student Health and Wellness Center on Main Campus at 312/567-7550 and make arrangements to submit your medical records to have the hold released.

#### Outstanding Balance

If you are indebted to the university, you will have a financial hold preventing you from registering. Before you can register, you must clear the financial hold by clearing your account balance. If you are uncertain whether you have an outstanding balance, check your account status on the Finances tab of your myIIT account at <https://my.iit.edu>. If you need assistance, contact the Student Accounting Office at [sa@iit.edu](mailto:sa@iit.edu) or 312/567-3794.

### 2. SELECTING YOUR COURSES

Using the schedule of classes in this Bulletin, decide which courses you would like to take. Because of enrollment limits, some of your choices of courses or sections may be closed when your registration requests are processed after the end of the initial registration period. If you are not admitted into one or more of the courses you select, you may add additional courses or change your schedule in other ways when the add/drop period starts (see page 3). We do not maintain waiting lists for courses.

#### Graduation Checklist

The following courses must be completed to earn the J.D. Students must also earn 87 credit hours, and maintain a cumulative grade point average of 2.300, to earn the J.D.

- Torts
- Criminal Law
- Contracts
- Property

- Civil Procedure
- Legislation
- Constitutional Law
- Professional Responsibility
- Legal Writing 1
- Legal Writing 2
- Legal Writing 3
- Legal Writing 4
- One seminar

Professional Responsibility: This course may be taken in any term after the first year.

Sequence of courses: All required courses must be taken in the sequence designated in the registration instructions. First-year Day students must register for Civil Procedure, Property, and Legal Writing 2. Full-time first-year students should also register for one of the following options: Legislation, the Clinical Rotation, or a designated elective; see page 1 of the Schedule of Classes, or Dean Sowle's *Record* page, for more information. First-year Evening students may not register for any courses other than the ones identified for them in the course schedule; they may, however, elect to defer Property to Summer 2015. Second-year Evening students must register for Constitutional Law. Second-year Day students must register for Legal Writing 4, unless they have completed a Legal Writing 4 Equivalency Class. Upper-level Evening students are required to take Legal Writing 3 and Legal Writing 4 (or a Legal Writing 4 Equivalency Class; see below) during their second and third years. Legal Writing 3 is *not* a prerequisite for taking Legal Writing 4; Evening students may take the courses in either order. See the registration instructions in the final schedule of classes for more information on registering for these classes.

Legal Writing 4 Equivalency Class: Students who enroll in Criminal Litigation 1 or Judicial Externship in the Spring semester may satisfy the Legal Writing 4 requirement *either* by taking a regular Legal Writing 4 class, *or* by taking Legal Writing 4 Equivalency Class. See the Schedule of Classes for scheduling information.

Seminar requirement: In order to satisfy the seminar requirement, you must have completed at least 54

hours of credit *and* Legal Writing 4 prior to beginning the seminar. You *may* take a seminar before you have earned 54 hours, but it will not satisfy the seminar graduation requirement.

### **Prerequisites**

Course prerequisites that are listed on the class schedule must be completed prior to registering for a course. The instructor may waive a prerequisite with the approval of Dean Sowle.

### **Intensive Trial Advocacy 1**

Students who enroll in the January 2015 session of Intensive Trial Advocacy 1 must enroll in Trial Advocacy 2 in the Spring 2015 semester, or risk losing credit for the Intensive course. (This requirement does *not* apply to the specialized I.P. Intensive Trial Advocacy class also being offered in January 2015.)

### **Credit Hour Limitations**

Full-time Day Division students must take at least 12 credit hours (unless in one of their last two semesters, in which case the minimum is 10 credit hours), and not more than 16 credit hours. Evening Division students and Part-time Day Division students must take at least 8 and not more than 11 credit hours.

Credit hours for intersession classes (including Intensive Trial Advocacy 1) do *not* count as part of your Fall semester course load for purposes of the maximum credit hour limitations, but we have to manually adjust your credits in the system to account for this. If taking an intersession course will put you over the maximum credit limit for your division, please contact Dean Sowle prior to registering so that your maximum hour limit can be adjusted in the system.

Students enrolled in Law Review and/or Moot Court Honor Society may take one extra credit hour (for a maximum of 17 credits for full-time students, and a maximum of 12 credits for part-time students).

Graduating seniors needing fewer than the minimum number of hours to graduate may take fewer credits without special permission, but must comply with the residency requirements in § 1.5 of the Student Hand-

book. You may request an exception to these limitations by submitting a petition to Dean Sowle setting forth the circumstances justifying the exception.

Please be careful to observe the credit hour limitations. Full-time students who register for more than 16 hours, and Part-time students who register for more than 11 hours, may do so only if one of the above exceptions applies, or with the permission of Dean Sowle. If you enroll for more than the maximum number of hours without permission, you will have to drop a course when the Registrar discovers it, regardless of how late in the semester the discovery is made.

### **Residency Requirement**

Students must comply with the residency requirement in § 1.5 of the Student Handbook. Please read this section carefully and contact Dean Sowle if you have any questions.

### **Registering for Courses Not in Your Division**

Students must take at least one-half of their credit hours in the division in which they are enrolled. Courses offered only at 4:00 p.m. are considered both Day Division and Evening Division courses.

Day Division courses are indicated by the designation "01" (or "02" etc. if there is more than one Day section of the course) following the course number. Evening Division courses are indicated by the designation "51" (or "52" etc. if there is more than one Evening section of the course) following the course number. If a course is listed on both the Day and Evening Division schedules, it will be listed with the designation "81."

### **Making Up Incompletes**

If you will be making up an Incomplete grade by attending a class in the Spring semester, *do not register for the course*. You must submit an Incomplete Course Make-up Notice to the Registrar's office by the end of the second week of classes in order to earn credit for the course.

### **Exam Conflicts/Reschedules**

Under current policy, a student is deemed to have an "exam conflict" if the student has two exams at the

same time, or has two or more exams within 24 hours (e.g., exams at 8:30 a.m. and 6:00 p.m., or at 6:00 p.m. and 1:15 the following afternoon). A conflict does *not* exist if two exams are scheduled exactly 24 hours apart (e.g., exams at 8:30 a.m. one morning and 8:30 a.m. the next morning). Exam reschedule requests for Spring 2014 classes will take place around the midpoint of the Spring semester.

### **Final Undergraduate Transcript Required**

If your final undergraduate transcript is not on file in the Registrar's office, you will not be permitted to register for the Spring semester. You must contact your undergraduate school and request that your final transcript be sent to the Registrar's office. Students will lose registration priority if their transcript is received after their priority group registers.

### **Registering for LL.M. Courses**

Refer to §§ 1.21 and 1.22 of the Student Handbook for information on the joint J.D./LL.M. degree programs in Taxation and Financial Services. Students in the joint programs must register as joint degree students and consult with the program directors before registering for LL.M. courses.

Non-joint degree students may register for graduate Tax courses only with the permission of Professor Gerald Brown. Non-joint degree students may register for Financial Services graduate courses provided the student is in his/her final year of law school and has a 3.20 cumulative GPA, or permission of Professor Henry Perritt. The LL.M. schedules appear on the last page of the Schedule of Classes.

## **3. HOW TO REGISTER**

### **Online Registration**

To register for Spring classes, log into the myIIT portal and navigate to the registration section. You can use any computer with Internet access, either inside or outside the Law School.

***Registration will take place from Tuesday, November 25, 8:30 a.m. through Tuesday, December 2, 11:00 p.m.*** You may register at any time during that period. After the end of the registration period, the registra-

tion requests will be processed according to each student's registration priority (see below). In other words, ***registration will not be conducted on a first-come, first served basis.*** As long as you register during the designated period, you will have an equal chance of being admitted to a class as other students within your registration priority group.

To learn what classes you have been admitted into, you must check the Online Registration site on or after **Friday, December 5, 8:30 a.m.** ***Registering for a class during the initial registration period is no guarantee that you will be admitted into the class – you must check the web site on or after Friday, December 5 to learn what classes you have been admitted into.***

### **Registration Priority**

Day Division students have priority for Day Division classes; Evening Division students have priority for Evening Division classes. For classes in the 4:00 time slot, seats are allocated proportionately between Day Division and Evening Division. Within divisions, registration priority is based on the date a student began law studies, with the earliest starting date having the highest priority.

## **ADDING & DROPPING COURSES**

You may add open courses or drop courses using the online system beginning **Friday, December 5, 8:30 a.m.** You may add an open course without special permission until the end of the first week of Spring classes; during the second week, however, you may add an open course *only with permission of the instructor.* You may not add a course after **Tuesday, February 3, 11:00 p.m.**

You may withdraw from any course, except a required course, a clinical course, Law Review, Moot Court, or Intensive Trial Advocacy, at any time prior to the date of the final exam or final paper (see § 3.10(c) of the Student Handbook). You may withdraw from a clinical course at any time prior to the end of the eighth week of classes during a regular semester and prior to the end of the fourth week of classes during a Summer session.

There is no tuition penalty if you drop a course no

later than **Tuesday, February 3, 11:00 p.m.** You will *not* receive a tuition refund, however, if you drop a course after Tuesday, February 3.

### **MAY 2015 GRADUATES**

Students who plan on graduating at the end of the Spring 2015 semester must submit an online graduation application no later than **Friday, January 30, 2015**. To complete the form, go to your Web for Students account at <https://wfs.kentlaw.iit.edu>. Once you log into your Web for Students account, select Application for Graduation on the lefthand menu. Please complete every field in the form, then submit. You will receive a confirmation email once a graduation audit has been performed. Any changes to your Spring schedule after the audit may affect your graduation eligibility. You should check with the Registrar's office if you make any changes. ***Please note:*** Although the Registrar's Office does conduct graduation audits on all applications, it is ***your*** responsibility to make certain that you have completed all graduation requirements (see §§ 1.7 and 1.8 of the Student Handbook). If you have any questions, please stop by the Registrar's Office.

### **TUITION CHARGES, FEES, AND PAYMENTS**

#### **Tuition and Fees for the Spring 2015 Semester**

Information about tuition and fees for Chicago-Kent J.D. and LL.M. programs are available on the Law School web site at: <http://www.kentlaw.iit.edu/current-students/tuition-and-financial-assistance/tuition-and-fees>

*Tuition Discount for Graduating Students Taking More than 87 Credits.* If you will be graduating at the end of the Spring semester, and will be taking more than the 87 credits required to graduate, you may receive a 50% discount on each credit you take over the required 87 credits. If this affects you, please contact Dean Sowle by email no later than **Friday, January 30, 2015**. ***Please note:*** Any credits taken above the 87 credits required for graduation are not eligible for federal financial aid.

### **Student Health Insurance**

All students registered for at least 12 hours in the Fall, regardless of their division, were automatically billed \$1,159 for student health insurance for the entire year, unless they submitted and were approved for a waiver.

If you were registered for fewer than 12 credit hours in the Fall semester but register for at least 12 hours in the Spring semester, you will ***not*** be automatically enrolled in the IIT Student Health Plan – you will need to elect coverage if you wish to be enrolled (see below for enrollment instructions). If you elect coverage, you will be charged a fee of \$698 for Spring semester coverage.

You may waive insurance coverage if you have comparable coverage by filing a waiver form by January 26, 2014. If you were covered in the Fall semester, are taking fewer than 12 hours in the Spring semester, and do not want coverage in the Spring semester, you may request cancellation of the student insurance by January 26, 2015, and your student account will be refunded for the Spring portion. You will not receive a refund if the waiver is not received by January 26 and you will continue to be covered by the insurance until August 13, 2015. If you intend to waive the student insurance coverage, please read the waiver instructions in the insurance brochure carefully. For more information about the plan, including waivers, go to <http://www.iit.edu/shwc/insurance>.

If you have previously waived the insurance, your waiver only applies to the current academic year and you must waive the insurance at the beginning of every academic year. If you are a returning student who has waived the IIT Student Health Insurance in the past, you must fill out the waiver again this year and at the beginning of every academic year.

If you waived coverage in a prior semester and now wish to enroll in the student health insurance plan, or you are not currently covered for any other reason and wish to enroll, you must apply for the insurance. For more information on applying for insurance, go to <http://www.iit.edu/shwc/insurance>. Students must enroll by January 26, 2015.

## **Bills**

Bills are available online through the Finances tab of your myIIT portal at <https://my.iit.edu> by following the Manage My Student Account link. Bills will be made available in our secure online system; they will not be mailed.

## **Payment of Tuition and Fees**

All out-of-pocket tuition payments are due in full by January 26, 2015. Payments can be made for free online through the Finance tab of your myIIT portal via electronic check by using a bank routing and account number. Credit cards are also accepted online. Credit card transactions carry a 2.75% transaction fee. Please note that credit cards are accepted exclusively through our online system. For a complete guide to accessing and using online systems, visit the Student Accounting Office's website at <http://www.iit.edu/sa>.

## **Refunds**

You must be enrolled in direct deposit to receive your refund. You can enroll in direct deposit on the Finances tab of the myIIT portal by clicking Manage My Student Account. For additional information about refunds, please visit the Student Accounting Office's website at <http://www.iit.edu/sa>.

Students should follow up with the Financial Aid office prior to the first day of class to ensure that they have fulfilled all requirements for a timely disbursement of their financial aid awards. If you are not receiving loans or scholarships for the Spring semester, you will be expected to pay your out-of-pocket tuition payment in full by January 26, 2015. Financial aid scholarships and loans supercede all other forms of tuition payment.

## **Authorized Users**

Parents or guardians who wish to view their student's account information, receive copies of e-Bills, or make online payments on behalf of their student should be set up as Authorized Users. You can add someone to your account as an Authorized User by accessing our online system (through the Manage My Student Account section of the Finances tab in the myIIT portal) and selecting the Authorized Users tab.

## **Financial Delinquency**

You are financially responsible for the payment of all education related charges and fees that become a part of your student account, when those charges are due regardless of your expected reliance on third-party resources such as financial aid, family gifts, employer reimbursement, private loans, outside scholarship or sponsorships. Any balance due to IIT as the result of adjustments made to your estimated or confirmed financial aid or your refusal to apply for any or all of your financial aid or your inability to complete the financial aid verification become your responsibility for payment. You are responsible for supplying the Financial Aid Office with any reasonable information or documents that they may request to complete the verification process in a timely manner.

Any outstanding balance due on your student account that is not timely paid when due is subject to service charges in the amounts or at the rates established and published by IIT from time to time and you will be prevented from registering for additional courses at IIT or obtaining official documents such as diplomas or transcripts until that outstanding balance has been paid in full. Failure to pay any amount due by the due date may result in an unfavorable report with credit bureaus and collection activities against you, including litigation. If that occurs, you will be responsible for the actual expenses incurred in connection with collection of the debt, including but not limited to attorney fees and reimbursement to IIT of the fees of any collection agency, which may be based on a percentage at a maximum of 33% of the aggregate amount of the debt.

## **Financial Aid**

**Free Application for Federal Student Aid (FAFSA)**  
Chicago-Kent students who plan to enroll at least half-time for the 2014-2015 academic year or who are approved to visit another law school at least half time via Chicago-Kent are eligible to apply for federal loans. In order to apply for federal loans, the Office of Financial Aid requires that each student renew their Free Application for Federal Student Aid (FAFSA) at <http://www.fafsa.ed.gov> and enter Chicago-Kent as their school, using school code E00773, on the FAFSA. If you do not list us on your FAFSA, it will not be sent to our office. Therefore, if you have

already submitted your FAFSA and did not list our school code, you must go back online and add our school code. Also, you may need to submit certain required documentation associated with your application.

#### Deadlines

In order to receive financial aid for the 2014-2015 academic year or the Spring 2015 semester, your file must be complete by **May 1, 2015**.

#### Federal Loan Changes Effective October 1, 2014

Increased Loan Origination Fee (subject to change):

\*Federal Direct Stafford Loan: 1.073%

\*Federal Direct Plus Loan: 4.292%

See more information on our website at:

<http://www.kentlaw.iit.edu/current-students/tuition-and-financial-assistance/financial-aid/loan-origination-fees>

#### Attention 2L's and 3L's

Please visit the Office of Financial Aid's Frequently Asked Questions page for information on how your financial aid is determined. The FAQ page provides answers to a number of questions that second- and third-year students have each term and will help you better plan your finances for the 2014-2015 academic year. The FAQ page is located at:

<http://www.kentlaw.iit.edu/current-students/tuition-and-financial-assistance/financial-aid/faq-and-financial-aid-glossary>

#### Attention 3L's and 4L's

- ▶ In order to receive federal financial aid you are required to be enrolled at least half-time in courses that count toward the 87 credits required for graduation. Any credits taken above the 87 credits required for graduation are not eligible for federal financial aid.
- ▶ If you plan to take between 6 and 11 credits it is best to send your enrollment intentions to our office via email at least three weeks before classes start to ensure your financial aid is not delayed.
- ▶ If you are taking less than the minimum credits required for your program and are in your last semester, your scholarship eligibility will be reviewed by the Admissions Office before it can be applied to your student account.

#### Spring Loan Disbursement Schedule

Pursuant to federal regulations, loans can be disbursed 10 days before the semester begins. For Spring 2015, the first disbursement is scheduled to post to student accounts on January 10. This only applies to students with completed and approved financial aid files prior to this date. Students who complete their financial aid paperwork after this date will receive their disbursements shortly after their files are complete. If your file is incomplete, you will receive notification from our office regarding your missing documents. If you are unsure whether your file is incomplete, please contact the Office of Financial Aid at [finaid@kentlaw.iit.edu](mailto:finaid@kentlaw.iit.edu).

#### Financial Aid Checklist

- ▶ Complete the 2014-2015 FAFSA
- ▶ Be degree seeking
- ▶ Be enrolled for at least half-time status
- ▶ Meet the eligibility criteria for federal financial aid
- ▶ Accept the loan amounts you wish to borrow online via the myIIT portal
- ▶ Meet the credit approval criteria in order to receive a Federal Direct Plus Loan
- ▶ Complete the Master Promissory Note(s) (MPN(s)) for each loan type (applies to all first-time Chicago-Kent borrowers)
- ▶ Complete Federal Loan Entrance Counseling (applies to all first-time Chicago-Kent borrowers)

For more information about financial aid eligibility, see the Office of Financial Aid website at:

<http://www.kentlaw.iit.edu/current-students/tuition-and-financial-assistance/financial-aid>

#### Visiting at Another Law School

Students who are approved to visit another law school and wish to receive financial aid must complete the form entitled "Financial Aid Request Application to Visit Another Law School" in addition to the 2014-2015 FAFSA. This form is available in the Office of Financial Aid, or can be downloaded from our website here:

<http://www.kentlaw.iit.edu/Documents/Departments/Financial%20Aid/Visiting-Another-Law-School-Fin-Aid-Request.pdf>

The financial aid process for visiting another school can take 5-6 weeks to complete. Therefore we strongly recommend that you complete this form as soon as possible.

*Please Note:* The Office of Financial Aid does not determine the Cost of Attendance Budget for host schools. This is determined by the school you plan to visit, and is used by our office to determine your Cost of Attendance Budget for the program. For this reason, it is crucial for each student to thoroughly research the host school's charges and costs of living prior to departure. It is the student's responsibility to budget themselves until their financial aid is processed.

For more information about financial aid for visiting away students, see our website here:

<http://www.kentlaw.iit.edu/current-students/tuition-and-financial-assistance/financial-aid/financial-aid-eligibility/visiting-another-law-school>

#### Studying Abroad Through Chicago-Kent

Students who have been granted permission to study abroad through Chicago-Kent and wish to receive financial aid must notify the Office of Financial Aid as soon as possible. You must still follow the same eligibility criteria as if you were taking classes at Chicago-Kent. You must complete a FAFSA, be enrolled at least half-time, and complete the "Study Abroad Application Form." This form is available in the Office of International Law and Policy, or can be downloaded from the Office of Financial Aid website here:

<http://www.kentlaw.iit.edu/Documents/Departments/International/CK%20Study%20Abroad-%20Application.pdf>

Please be aware that your Cost of Attendance Budget during your study abroad term will be based on the living expenses and tuition charges of the program, not the standard Chicago-Kent budget.

*Please Note:* The Office of Financial Aid does not determine the Cost of Attendance Budget for host schools. This is determined by our program partners, and is used by our office to determine your Cost of Attendance Budget for the program. For this reason, it is crucial for each student to thoroughly research the host school's charges and costs of living prior to departure. It is the student's responsibility to budget themselves until their financial aid is processed.

For more information about financial aid for studying abroad see our website here:

<http://www.kentlaw.iit.edu/current-students/tuition-and-financial-assistance/financial-aid/financial-aid-eligibility/study-abroad>

#### Steps to Apply for Financial Aid

Please refer to the Office of Financial Aid website for information on the federal loan processes and procedures.

#### Private Loans

Students who do not plan to enroll for at least half time status are not eligible for federal loans. However, private educational loans are available for students in this situation, provided they meet the credit approval criteria. It should be noted that students who are eligible for federal loans should apply for these loans before considering private loans, since interest rates and terms are typically better than private loans. To apply for a private loan for the 2014-2015 academic year the student must:

- ▶ Apply online or complete a paper application with the lender of your choice
- ▶ Meet the lender credit approval criteria
- ▶ Notify the Office of Financial Aid that they wish to receive a private loan (private loans are not automatically renewed or automatically added to your financial aid award)

For more information on private loans, see the Office of Financial Aid website.

#### Federal Stafford and Federal Plus Loan Procedures

Once you have accepted your loan(s) via the myIIT portal, we will automatically process the loan. Approval for the Plus loan is credit based. Even though continuing students may not be required to complete a new promissory note, the Department of Education may complete a new Plus loan credit check. Also, if your initial Plus loan required an endorser/co-signer, you may have to complete a new loan promissory note and endorser application in order to receive additional Plus loan funds in the future. See the Office of Financial Aid website for more information on Plus Loans credit information.

#### Processing/Notification

Students should submit all requested documents by May 1 in order to ensure timely processing. Financial Aid award notifications for continuing students are

sent via Chicago-Kent email. You will be directed to the myIIT portal to view and accept your loans. If you prefer to receive a paper version of your award notification instead of an award notification via email, please email us at [finaid@kentlaw.iit.edu](mailto:finaid@kentlaw.iit.edu) or stop by the Office of Financial Aid, suite 230.

### **PASS-FAIL ELECTION**

A student in good academic standing may elect to take courses on a pass/fail basis *except*: (1) required courses, including Professional Responsibility; (2) seminars, whether or not being taken to fulfill the seminar degree requirement; (3) courses that have been designated by instructors as ineligible for the pass/fail election; (4) courses that are graded *only* on a pass/fail basis, such as clinical courses, Moot Court, and Law Review; (5) LL.M. courses; (6) Trial Advocacy and Appellate Advocacy courses; and (7) courses taken to fulfill the requirements of any certificate program.

No more than six credit hours taken under this election will count toward the graduation credit requirement. Spring courses that have been designated as ineligible for the pass/fail election by instructors are indicated on the final Schedule of Classes.

Refer to §§2.4-2.7 of the Student Handbook for the procedures for making the pass/fail election; other limitations on the pass/fail election; and limitations on total credit hours you may earn taking certain designated types of courses.

A student taking a course on a pass/fail basis must earn at least a C to receive a P (Pass). If you pass the course but fail to earn at least a C, you will receive a grade of LP (Low Pass).

### **EMPLOYMENT LIMITATION**

**Full-time Day Division students may not be employed for more than 20 hours per week during the semester.**

### **RECOMMENDED COURSES FOR UPPER-LEVEL STUDENTS**

Courses with an asterisk (\*) cover material that is likely to be tested on many states' bar examinations, including that of Illinois. Other subject areas may also be tested; you should review the Illinois Bar Exam Information Statement in the Registration Bulletin – or, if you plan to take another state's bar examination, contact the bar examiners in that state – before deciding which of these and other courses to take.

- I. The faculty believes that every student should take:
  - A. \*Business Organizations (4 hours)
  - B. \*Evidence (3 hours)
  - C. Personal Income Tax (3 hours)
  - D. \*Remedies (3 hours)
  
- II. The faculty believes that every student should take at least 15 hours from the following list of courses, with most courses taken from subsection A and at least one course taken from subsection B. Courses not included in this list should not be thought of as less challenging or unimportant. They may have been left off because they cover advanced or very specialized material, or because they focus on non-traditional legal materials. Students may take some of those courses with their remaining electives.

For those students whose grade point average is in the lower third of the class after they complete their first year of law school (two semesters for day students and three semesters for evening students), we recommend in the strongest terms possible that they take at least 20 hours (rather than 15) from the following list, with a heavy emphasis on courses that cover subject matter that may be tested on the Bar Exam.

- A. Courses in major areas of law:
  1. \*Administrative Law (3 hours).
  2. Civil Litigation: one of the following: Appellate Courts and Procedure (3 hours), Civil Procedure 2 (3 hours), Complex Litigation (3 hours), Federal

Courts (3 hours), \*Illinois Civil Procedure (2 hours).

3. Commercial Law: one or two of the following: \*Secured Transactions (3 hours), \*Payment Systems (3 hours), \*Survey (4 hours).
4. \*Conflict of Laws (3 hours)
5. \*Constitutional Law: First Amendment (3 hours).
6. Criminal Procedure: \*The Adjudicative Process (3 hours), or \*The Investigative Process (3 hours).
7. \*Estates and Trusts (4 hours).
8. \*Family Law (3 hours).
9. International Law (3 hours) or Comparative Law (3 hours).
10. \*Products Liability (2 hours).

B. Courses focusing on statutory analysis and/or administrative agencies:

1. Antitrust (3 hours).
2. Bankruptcy (3 hours).
3. Copyright Law (3 hours) or Patent Law (3 hours).
4. Employee Benefits Law (2 or 3 hours).
5. Employment Discrimination (3 hours).
6. Environmental Law & Policy (3 hours).
7. Labor Law (4 hours).
8. Securities Regulation (3 hours).
9. Taxation of Business Enterprises (4 hours).

III. The faculty believes that every student should take at least one skills or one clinical course from the following list of such courses. Beginning in 1998, the Illinois Bar Examination began using the Multistate Performance Test to test six fundamental lawyering skills: problem, solving, legal analysis and reasoning, factual analysis, communication, organization and management of a legal task, and recognizing and resolving ethical dilemmas. Each of the courses listed below teaches some of the above-listed skills. You should review the Illinois Bar Exam Information Statement in the registration materials –or, if you plan to take another state’s bar examination, contact the bar examiners in that state–before deciding which of these courses to take.

A. Skills courses:

1. Business Entity Formation (3 hours).
2. Business Entity Transactions (3 hours).
3. Employment Litigation (3 hours) (for students in the Labor and Employment Law Certificate Program only).
4. Pretrial Litigation (3 hours) (for students in the LADR Program only).
5. Criminal Litigation 1 and 2 (4 hours) (for students in the Criminal Litigation Program only).
6. Trial Advocacy 1 (3 hours).

B. Clinical courses:

1. In-House Clinic (3 or 4 hours):
  - a. Center for Open Gov’t (3 or 4 hours).
  - b. Civil Litigation (3 or 4 hours).
  - c. Criminal Defense (3 or 4 hours).
  - d. Entrepreneurial Law (3 or 4 hours).
  - e. Family Law (3 or 4 hours).
  - f. Health & Disability Law (3 or 4 hours).
  - g. Intellectual Property–Patent (3 hours).
  - h. Mediation and Other ADR Procedures (3 or 4 hours).
  - i. Plaintiffs Employment (3 or 4 hours).
  - j. Tax and Probate Clinic (3 or 4 hours).
2. Judicial Externship (4 hours).
3. Legal Externship (4 hours).
4. Labor and Employment Externship (4 hours) (for students in the Labor and Employment Law Certificate Program only).

## **BAR EXAM INFORMATION**

Illinois does not require students to take any specific courses to be eligible to take the bar exam. However, some states may require specific law courses to be eligible to take the bar exam. In addition, many states – including Illinois – require students to register with the bar examiners while in law school. If you intend to take an out-of-state bar exam, you should check the state's requirements in the Registrar's office or Dean Sowle's office as soon as possible.

First-year students who plan to take the Illinois Bar Examination should register by March 1, 2014. Registration forms are available on the bar examiners' web site at <https://www.ilbaradmissions.org/home>. **Note:** Although you are not required to register as a first-year student, the advantage of doing so is that you will avoid paying substantial additional fees imposed on those who register at any point after March 1 of their first year. If you are uncertain whether you intend to practice in Illinois, you may want to consider waiting to register and paying the late fee should you eventually decide to take the Illinois bar exam. If you have questions about the application materials, you may call the Illinois Board of Admissions to the Bar at 217/522-5917.

### **The Illinois Bar Exam**

To be admitted to practice in Illinois, you must take the Illinois bar exam and the Multistate Professional Responsibility Exam (MPRE), which is administered separately from the bar exam in March, August, and November each year. The MPRE may be taken before you receive your law degree. Applications are available online at <http://www.ncbex.org/mpre>.

The Illinois bar exam is comprised of four parts: the Multistate Essay Exam (3 hours, 6 essay questions); the Illinois Essay Exam (90 minutes, 3 essay questions); the Multistate Bar Exam (two 3-hour sessions, 200 multiple-choice questions); and the Multistate Performance Test (90 minutes, one item).

**Multistate Essay Exam:** Areas that may be tested on the MEE include business associations (agency and partnership, corporations and limited liability companies), conflict of laws, constitutional law, contracts, criminal law and procedure, evidence, family law, federal civil procedure, real property, torts, trusts and estates (decedents' estates, trusts and future interests) and Uniform Commercial Code (negotiable instruments and bank deposits and collections; secured transactions). Some questions may include issues from more than one area of law.

**Illinois Essay Exam:** Areas that may be tested on the IEE include administrative law, agency, business organizations (including corporations and limited liability companies), commercial paper, conflict of laws, contracts, criminal law and procedure, equity

jurisprudence, evidence, family law, federal and state constitutional law, federal jurisdiction and procedure, federal taxation, Illinois civil procedure, partnerships, personal property, real property, sales, secured transactions, suretyship, torts, trusts and future interests, and wills and decedents' estates. Some questions may include issues from more than one area of law.

**Multistate Bar Exam:** Topics tested include contracts/sales, torts, evidence, constitutional law, criminal law and procedure, real property, and (starting with the February 2015 bar exam) civil procedure.

**Multistate Performance Test:** Skills tested include problem solving, legal analysis and reasoning, factual analysis, communication, organization and management of a legal task, and recognizing and resolving ethical dilemmas.

## **FERPA RIGHTS AND ACCESS TO EDUCATION RECORDS**

Illinois Institute of Technology, in compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), has designated the following items as *directory information*: student's name, address, telephone number; parents' names, address, telephone number; major field of study, class, enrollment status, anticipated degree date, participation in officially recognized activities, degree and awards received, most recent previous educational agency or institution attended by the student. Illinois Institute of Technology, including the Chicago-Kent College of Law, may disclose any of the above listed items without the student's prior written consent, unless the Office of the Registrar is notified in writing to the contrary. All other student academic information is considered confidential and will not be released, with certain exceptions, without the student's written permission. You can find additional information at [http://www.iit.edu/registrar/student\\_records/ferpa.shtml](http://www.iit.edu/registrar/student_records/ferpa.shtml), and in the Chicago-Kent Student Handbook (sections 14.4 and 14.5) at <http://www.kentlaw.edu/depts/acadadm/handbook.html>.

Chicago-Kent also publishes certain student information in the online Student Directory (available only to members of the Chicago-Kent community). You may also request that information published in the Student Directory not be published or released.

## **FACULTY BIOGRAPHIES**

Biographies of faculty members can be found at <http://www.kentlaw.iit.edu/faculty>.

## **J.D. COURSE DESCRIPTIONS**

Course descriptions for J.D. classes can be found at <http://www.kentlaw.iit.edu/academics/jd-program/curriculum/course-descriptions>

## **ACADEMIC CALENDAR**

(Spring and Summer terms)

### **SPRING 2015 SEMESTER**

Saturday Trial Advocacy Saturday, January 17  
sections begin

Dr. King's Birthday Monday, January 19  
(no classes)

*First day of classes* Tuesday, January 20

Spring Break March 14, noon -  
March 22

*\*Last day of classes* Friday, May 1

(Monday classes meet)

Read period May 2 - May 5

Final exams May 6 - 15

Commencement Sunday, May 17

\*Friday classes will not meet on May 1. Friday classes will meet only 13 times in the Spring 2015 semester. Instructors who teach Friday classes should arrange for a make-up class in one of the slots available for make-ups.

### **SUMMER SESSION 2015**

Memorial Day Monday, May 25  
(no classes)

*First day of classes* Tuesday, May 26

Monday classes meet Friday, May 29

(Memorial Day make-up)

*Last day of classes* Thursday, July 16

Read period July 17 - July 19

Final exams July 20 - July 22